



Town of Lake Hamilton

Town Council Regular Meeting Agenda – December 2, 2025

Time: 6:00 P.M.

Location: Chambers 100 Smith Avenue

Phyllis Hall, Mayor

Robert Mathis, Vice Mayor

Cora Perry Roberson, Council Member Seat 1

Carmen Demanche, Council Member Seat 4

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE TO ALLEGIANCE

4. ROLL CALL

5. PRESENTATION

- A. Presentation by the Central Florida Regional Planning Council (CFRPC) on the proposed changes to the Evaluation and Appraisal Report (EAR).
- B. Red Light Camera Data Report for period beginning July 1, 2024 through June 30, 2025.

6. CONSENT AGENDA

Note: Members of the Council may remove items from the Consent Agendas if they wish to discuss them. Requests for removal need to be made known to the Mayor under the Approval of the Order of Business at the beginning of the meeting.

- A. November 4, 2025, Regular Council Meeting minutes
- B. November 24, 2025, Special Meeting minutes
- C. Consider January Regular Meeting Date Change from January 6, 2026, to January 13, 2026.
- D. Disposal Authorization Request for Police Ford Explorer.
- E. Planning Commission Applications
- F. Board of Adjustment application

7. PUBLIC COMMENT – NON-AGENDA ITEMS (Limited to 3 Minutes)

Your Town Council welcomes and invites citizens to comment on items (Non- Agenda Items) of community interest/concern or to bring forth areas of personal attention which may not have been fully addressed by Town Staff after prior contact to Town Hall, the Council may immediately act on any item or may request it be placed on a future agenda for further consideration.

8. OLD BUSINESS

- A. Council discussion for the White Clay Subdivision regarding proposed access to Kokomo Road. This is at the request of the developer, Cassidy Holdings LLC.
- B. Second Reading and Adoption of Ordinance O-2025-12 Restricting the Use of Shipping Containers in C-1 and C-2 Zoning Districts and Establishing Design Standards. First Reading was held on November 4, 2025.
- C. Resolution R-2025-XX Designation of Main Street name change for Memorial Marker named Charlie Kirk.
- D. Continued from the November 4, 2025, Regular Council Meeting - Consider Purchase of a Van for Facilities Maintenance.

9. NEW BUSINESS

- A. Seat 3 Vacancy Applications Review
- B. Consider Piggybacking Agreement for the City of Sebring Contract #24-006 for Dewatering and Disposal of Domestic Wastewater Treatment Plant Biosolids.
- C. Consider Piggybacking Agreement for Polk County #2024-084 for Utilities Construction to repair 14-inch water transmission line. Construction cost \$138,941.00 Resolution R-2025-XX Budget Amendment FY 25-26
- D. Consider Change Order Number 3B for Wastewater Treatment Plant Phase II RESOLUTION R-2025-XX Budget Amendment for FY 25-26
- E. Consider Purchase of New Vehicle (budgeted FY 25/26) for the use of the Water Department providing transportation for a new staff hire.
- F. Request for Legislative Intent and Staff Direction for allowing fences on vacant property.
- G. Approve Town Clerk Evaluation and consider merit increase.

10. STAFF REPORTS

TOWN ADMINISTRATORS REPORT

TOWN CLERK REPORT

TOWN ATTORNEY REPORT

TOWN COUNCIL COMMENTS

11. ADJOURNMENT

- 12. Any opening invocation that is offered before the official start of the Town Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Town Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Town Council or the town staff, and the Town is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Person in attendance at the Town Council meeting are invited to stand during the opening

ceremony. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the Town Council Chambers or exit the Town Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

Any person desiring to appeal any decision made by the Town Council, with respect to any matter considered at such meeting or hearing, will need a record of the proceedings, and for such purposes, must ensure that a verbatim record and transcript of the proceeding is made in a form acceptable for official court proceedings, which record includes the testimony and evidence upon which the appeal is to be based. It shall be the responsibility of the person desiring to appeal any decision to prepare a verbatim record and transcript at his/her own expense, as the Town does not provide one. (F.S.286.26.105)

ATTN: PERSONS WITH DISABILITIES. In accordance with the American with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this proceeding, please contact the Town Clerks Office at 863-439-1910, at least forty-eight (48) hours prior to the meeting, provide a written request to the Office of the Town Clerk. If you are hearing or speech impaired, please contact the

Florida Relay Service by dialing 7-1-1 or 1-800- 955-8771 (TTY) / 1-800-955-8770 (Voice).